

Considered at a meeting
of the Academic Council
of KSU named after. I. Arabaev
29/ 12 /2022 protocol No. 4

I approve the Rector
of KSU named after I. Arabaev
prof. A.T. Abdulaeva

30/ 12 /2022



**REGULATIONS ON THE MODULAR-RATING SYSTEM OF TRAINING
AND STUDENT PERFORMANCE ASSESSMENT**

KSU named after I. ARABAEV

POSITION

on the modular rating system of training and assessment of student performance

KSU named after I. Arabaev

This provision was developed “On approval of normative legal acts regulating the activities of educational organizations of higher and secondary vocational education of the Kyrgyz Republic” dated May 29, 2012 No. 346., Resolution of the Government of the Kyrgyz Republic No. 86 dated 02.25.2019.

1. General Provisions

1. Modular rating system for students (acceptance of tests, certification, exams, modules, tests, essays, reports, oral surveys) monitoring students' mastery of educational material in accordance with the requirements of state educational standards to a minimum of content education and level of preparedness of university graduates;
2. Current monitoring of students' progress (hereinafter referred to as current monitoring) operational monitoring during the semester, and assessment of the level of knowledge and the degree of students' assimilation of educational material in logically completed sections (modules and chapters) of the relevant disciplines in the process of studying it in the form of taking modules, oral questioning, tests and other types of independent student work;
3. Interim certification of students' performance (hereinafter referred to as intermediate certification) mandatory control at the end of the semester during final control (examination sessions) by taking certification tests and exams in disciplines, the study of which is provided for by the curriculum in a given semester;
4. The form of ongoing monitoring and intermediate certification is determined by the university and is indicated in the teaching materials (work program) in the relevant discipline, and is brought to the attention of students at the beginning of the semester;
5. Exams are one of the main forms of intermediate control of knowledge and quality of education and are aimed at assessing the student's work over the semester, the degree of mastery of theoretical knowledge, testing independent work skills, the ability to synthesize acquired knowledge and apply them to solving practical, professional problems;
6. Certification tests in the absence of an exam in the discipline are a form of assessing the student's theoretical knowledge, and also serve as a form of checking the students' performance of laboratory and computational and graphic work, course projects (works), practical seminars;
7. For elective classes, students take exams and tests at their request and the results are entered into the transcript, grade book and diploma supplement.

Note: The final control according to the schedule of the educational process means “Examination session”

2. The procedure for conducting a modular rating system of training and assessing student performance

8. Current control and intermediate certification are carried out in accordance with the schedule of the educational process of KSU named after. I. Arabaev for the academic year in accordance with the established procedure of the university;
9. Students of all forms of study are allowed to take final control in accordance with the established procedure of the university;
10. Students who did not attend classes are not allowed to take modules and exams;
11. The rector of the university has the right to allow early delivery of the final test to students of all forms of study on the basis of a personal application with a documented, valid reason (illness, family circumstances, long business trips, natural disasters, etc.) reviewed in the prescribed manner by the university;
12. Students, when appearing for exams and certification tests, are required to provide the examiner with a document proving their identity (passport) or student status (transcript, educational card), issued by KSU. I. Arabaeva;
13. Oral examinations are taken by examiners who conducted lectures in the presence of examiner assistants. Written examinations are conducted in accordance with the established procedures of the university;
14. Defense of coursework (projects), calculation and graphic works and reports on internships is carried out by a commission appointed by the department with the participation of work supervisors;
15. The results of exams, defense of coursework (projects), reports on internships are assessed on an established point system indicating semantic values and translation: “excellent”, “good”, “satisfactory” and “unsatisfactory” (5,4,3, 2);
16. The form of examinations and certification tests for students is established by the structural divisions of KSU named after. I. Arabaev;
17. The presence at exams and tests of unauthorized persons who are not related to the educational process, without the permission of the head of structural units or the head of the department of KSU named after. I. Arabaev is not allowed;
18. When introducing a modular rating system for assessing the performance of university students, a mechanism for converting points into grades and vice versa is determined according to the following scale:
19. A student who received a grade of “D” can retake it after re-studying during the summer semester and a grade of “F-not mastered” can retake it only after a full re- study in the next academic semester with payment of tuition fees”;
20. If individual sections of a discipline are taught by several teachers, then the examination or certification is carried out by all teachers who conducted lectures, practical and laboratory classes in this discipline, with a single assessment;
21. The results of certification tests and exams are entered in the student’s report card, in the absence of an office registrar in the student’s grade book. The marks “not certified”, “failed” and “unsatisfactory” are entered only in the academic record. Failure to appear for the exam and certification within the established time limits is noted in the examination sheet with the words “did not appear”;

22. The schedule for all forms of training is approved by the head of structural divisions, the Educational Department and the vice-rector for academic affairs of KSU named after. I. Arabaev and is brought to the attention of teachers and students no later than two weeks before the start of the final control. Appendix 1;

23. Heads of structural divisions of KSU named after. I. Arabaeva, heads of departments, together with the teaching staff, in the process of final control, analyze the quality of students' training and take measures to improve the educational process. The results of academic performance are considered at meetings of the councils of structural divisions and the Academic Council of KSU named after. I. Arabaeva.

| Letter grade | Digital equivalent (GPA) | Rating (score) | Traditional assessment |
|--------------|--------------------------|----------------|------------------------|
| A | 4,00 | 95-100 | Excellent |
| A- | 3,67 | 90-94 | |
| B+ | 3,33 | 85-89 | |
| B | 3,00 | 80-84 | Good |
| B- | 2,67 | 75-79 | |
| C+ | 2,33 | 70-74 | |
| C | 2,00 | 65-69 | Satisfactory |
| C- | 1,67 | 60-64 | |
| D+ | 1,33 | 55-59 | |
| D | 1,00 | 50-54 | Fail |
| F,FX | 0 | 00-49 | |

3. The procedure for accumulating credits.

24. A student who, by the time the final control is completed, has an unsatisfactory grade in at least one exam or certification test, studies this discipline again. 25. Students who could not pass the certification test and exams on time due to a documented valid reason (illness, family circumstances, long business trips, natural disasters) with the permission of the rector or vice-rector for academic affairs of KSU named after. I. Arabaev and set individual deadlines for passing exams and certification tests;

26. Retaking for the purpose of improving with a positive grade ("satisfactory", "good") during the period of intermediate control is not allowed;

27. If a student receives an unsatisfactory grade in a written exam, he has the right to appeal. An appeal can be submitted by him within three days (including the day of the exam). To consider the appeal, the head of the structural divisions creates a commission consisting of at least three teachers, including the examiner of the assistant who issued an unsatisfactory mark, chaired by the head of the department or his deputy. The commission evaluates the student's written response given earlier. If the commission comes to the conclusion that the student's answer deserves a positive mark, then the mark is entered into the examination sheet. The score given by the committee is final;

28. For a student who is retained for a second year of study at the student's personal request, it is established according to which he must listen to a course of lectures, complete laboratory, practical and homework assignments and pass certification tests and exams. With full reimbursement of training costs, regardless of the form of training: contract or grant;

29. The last, first and patronymic names of examiners, assistant examiners and group students, the name of structural units, course, group, semester, name of the discipline, date of passing the exam and passing the certification are entered in the examination records of students' performance, issued to the examiner. Examination sheets are signed by the head of structural divisions and the head of the educational department of KSU named after. I. Arabaeva.

4. Credit accumulation system (transfer from course to course):

30. Students studying in credit technology, who have fully complied with the requirements of the curriculum for this course, who have successfully passed all certification exams and gained 60 credits, are transferred to the next course by order of the rector of the university and the vice-rector for academic affairs on the basis of a report from the head of structural divisions. The report is submitted after the end of the summer session and the deadline for eliminating academic debts within the established period of the university.

31. Students who have accumulated less than 45 credits at the end of the academic year (after being given the opportunity to liquidate academic debt within the established timeframe) are expelled from the university or remain for a repeat course (by personal application).

32. Students who have completed less than 60 credits, but more than 45 credits, with the permission of the rector of the university, can be transferred to the next course, subject to re- studying those disciplines for which exams have not been passed during the next academic year or during the summer semester (except for ongoing disciplines).

33. Students who have repeated training disciplines in the previous year are also registered for these disciplines, pay for their study (regardless of the type of training: contract, budget) and are entered in the group journal of the corresponding group in the repeated training disciplines. Attending classes, passing modules and final tests are carried out in accordance with the schedule of this group.

34. A student who has passed the re-study course within the prescribed period is expelled from the university.

Vice Rector for Academic Affairs

T.Kurmanbek uulu

**Vice-Rector for State Language,
Youth Policy and Sports**

Sadykbek K. Zlr.

**Vice-Rector for Administrative
economic work**

Isaev B.M

Agreed
 Head of the UU
 Affairs
 KSU named after. I. Arabaev

Appendix 1
 I approve
 Vice-Rector for Academic
 KSU named after. I. Arabaev

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The schedule of modules, IWS and final control of full-time students for- half a year
academic year

Faculty _____
 Direction _____
 Course _____ Group _____
 Term _____

| № | Discipline | Full name | Time | | | | | | | |
|----|------------|-----------|----------|----------|----|------|-----------------------------|------|----------------------------|-----------------------------|
| | | | 1-module | 2-module | FC | Time | Academic building, audience | IWS | Time | Academic building, Audience |
| 1 | | | | | | | | Term | Schedule Of the department | Schedule Of the Department |
| 2 | | | | | | | | | | |
| 3 | | | | | | | | | | |
| 4 | | | | | | | | | | |
| 5 | | | | | | | | | | |
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| 11 | | | | | | | | | | |
| 12 | | | | | | | | | | |
| 13 | | | | | | | | | | |

Dean (Director) _____

Head of the department (Deputy Director of Academic Affairs) _____

UIO _____

Considered at a meeting
 of the Academic Council
 of KSU named after. I. Arabaev
 protocol № _____